



REQUEST FOR HIGH SCHOOL DUAL ENROLLMENT

Instructions to student:

1. Submit the online application for admission (select "High School Dual Enrollment" as your status of application) and indicate you are non-degree seeking.
2. Request an unofficial copy of your high school transcript and ACT/SAT scores (if applicable) to be sent directly to the Columbia College Admissions Office at **1001 Rogers Street, Columbia, MO 65216** or email them to Admissions@ccis.edu.
3. Complete and submit this authorization form to the Columbia College Admissions Office.

I, _____, request admission to Columbia College.
First M.I. Last (print name)

Student understands that, if approved, I will be enrolled as a dual enrollment student. I understand that I will be required to meet any pre-requisites for courses that I wish to take and that I will need to show proof of meeting those pre-requisites prior to enrolling. I will follow all College registration procedures. I also understand that by signing below I am giving permission for the parent or guardian who signs below to have access to my educational record at Columbia College during the time for which I am enrolled as a dual enrollment student.

Signature of Student

Date

On the basis of high school record, test data, and maturity, I recommend the above named student for the Columbia College Dual Enrollment Program.

I certify this student (please check one):

- ☐ Is a 9th grader who has a cumulative high school GPA of a 3.0 or higher & an ACT/SAT score at the 90th percentile
- ☐ Is a 10th grader who has a cumulative high school GPA of a 3.0 or higher.
- ☐ Is an 11th or 12th grader who has a cumulative high school GPA of 2.5 or higher.

Principal or School Counselor (print name)

Principal or School Counselor (signature)

If applicant is under the age of 18: parent or guardian understands that in consideration for participating in the dual enrollment program, by signing below I agree, understand and acknowledge that the student will be taking college level classes that contain college level content, which in some circumstances may include adult content and/or discussion. Additionally, if the student attends class on-ground, the student is expected to proceed directly to class and attend class under the supervision of the instructor, but shall not otherwise be unsupervised while on campus. Arrangements shall be made in advance with the College if the student desires to be on campus for reasons other than attending class.

Parent or Guardian (print name)

Parent or Guardian (signature)